

Ione Library District Board Meeting
September 20, 2021
Ione Library
Corrected

The meeting was called to order at 6:05 by Chairman Bobbi Childers.

Roll was called. Board members present: Bobbi Childers (C) Betty Rietmann (VC), Margo Sherer, Anne Morter and Deb Campbell. Librarians Becky Doherty and Rachell Hughes also attended.

The minutes of the August 16, 2021 meeting were read. Bobbi noted that her name was misspelled. Margo moved and Bobbi seconded that the minutes be approved with the spelling correction.

Financial Report: The checking balance is \$19,984.62 and the reserve fund balance is \$110,184.89.

Librarians Report:

- Petty cash is \$14.81. With no late fines the balance has dropped and is not being replenished. No additional money for petty cash was requested because most item can be paid with the debit card or by reimbursement.
- Rachell has been awarded a free, pre-paid registration to the virtual portion of the Association of Rural and Small Libraries conference on October 20-23. Rachell is scheduled to work on the 20 and 21 so a fill-in will be needed for the time she is involved with workshops.
- We have had no new enrollees in the Dolly Parton program.

Old Business:

- Bobbi asked if there was any further information from Level Four Development. Becky reported that she has not talked to them again. She called a couple of times but got no answer. When they were contacted earlier, they said that there would not be a monthly or yearly maintenance fee. We would update pages with our information and if programming changes were needed, they would bill at the time of the programming. The Board discussed what we would need for our website, who would make updates and what the cost would be. Rachell shared the OTL website that was a product of SDAO. It seems to be similar to what we would want. Bobbi tried to contact SDAO earlier in this process but never got to speak to anyone. She will talk to the person in Irrigon who updates their website and try to get a contact at SDAO.
- The new printer seems to be working fine. The old printer was donated to the B-17 Alliance Foundation. They are a non-profit organization based out of Salem Oregon. B-17 Alliance has a two-fold mission to restore a B-17 Bomber to original flight condition and to share and preserve the stories of veterans. The facility consists of a restoration hangar, a museum, and a library collection. The Alliance is open to the public and relies entirely on donations, sponsors, and volunteers. Rachell delivered the printer to Salem as she was on her way to Eugene.

- The new shelving arrived and is partially installed. Becky thought she ordered shelving for the side wall when it was actually for the back wall. Tom Camarillo assembled and installed 3 of the 84” tall shelves. We have the 61” shelves for under the window and the 47” shelf is on backorder. Bobbi moved and Anne seconded that we order the 4 additional 84” that we need, after Tom has had a chance to confirm that they are indeed what is needed and that they will fit in the space available. The motion passed..
- Anne has worked with the hot spot at her house and, because she has poor cell service, it tells her that there is no internet available. She will take it to Boardman and try it there. Rachell will write out the instructions for using the hot spot and it might be made available for use where there is good cell service.

New Business:

- The new coded door lock does not allow an android phone to create 4-digit codes, only seven-digit codes generated by the app. Becky asked if we would like to replace the desktop US Cellular phone with an iPhone that would allow 4-digit codes. The Board did not feel like a cell phone was a good option for the library and we would continue with the 7-digit codes and keys. Becky and Rachell will have a code and a key and Anne will have a code and the courier will be given the option of a code or a key. The other board members did not request either at this time.
- Traveling Lantern is offering a program in October but the Board felt that their programs are not aimed at the younger children we are targeting. Especially with the threat of COVID, it was decided that we will not contract a program with Traveling Lantern at this time.
- The library needs a new vacuum. The old one died and the Dyson stick vacuum that Becky has brought to the library isn’t adequate for cleaning all of the carpet. Bobbi has offered to donate a Dyson and the Board accepted that offer.
- The LED open/closed signs are not working properly. They aren’t responding to the remote. The board agreed that the librarians should use their discretionary funds to purchase new LED signs.

Bobbi requested that we use the terms Chairman and Vice Chairman instead of President and Vice Chairman

Margo would like to have a new book drop box. Becky has looked into the cost and the ones she found run into the thousands of dollars. The City will not allow a post to be set in their concrete. It was generally felt that the book drop needed to be in the portico to protect it from the weather.

The next meeting will be on October 18 at 6:00.

The meeting adjourned at 7:00.

Respectfully Submitted,

Becky Doherty, Librarian