



P O Box 125 385 W 2<sup>nd</sup> Street Ione, OR 97843 [www.ionepubliclibrary.com](http://www.ionepubliclibrary.com) 541-561-9828

## **Library Use Restrictions Policy**

Sometimes a patron's behavior may necessitate restricting his/her use of Ione Library District services. Such behavior includes but is not limited to violations of District policies including the Code of Conduct, Internet and Computer Use Policy, Meeting room Policy, and others.

### **Responsibility and Restrictions**

District staff, and ultimately the Library Director, is responsible for determining whether behaviors are unacceptable as delineated by District policies. When such behavior occurs, the Library Director and staff are authorized to restrict a patron's access to library services to a degree appropriate to the unacceptable behavior and past actions by the patron. Such sanctions include, but are not limited to, the following:

- Bans from using the relevant services (i.e. meeting room, computers, bulletin boards);
- Loss of library card privileges;
- Billing for damage;
- Requirement for accompaniment by a parent, guardian, or caretaker;
- Ejection from District facilities (temporary, conditional, or extended)

Staff members are encouraged to use sound but flexible judgment in determining appropriate sanctions and lengths. Severe sanctions, or those given for extended periods, require approval of the Library Director or designee.

### **Warnings**

At its discretion, staff may warn a patron up to twice before sanctioning as per above. Subsequent similar behavior by the same individual may not require warning before sanctions are issued, and such sanctions may be more severe. While the District views the intent of this policy as primarily corrective and progressive in nature, it is not possible to define in advance the specific action to be taken in response to every behavior. Consequently, the District reserves the right to take appropriate action, including immediate ejection from District facilities, in response to circumstances and events on a case-by-case basis.

For instance, staff may restrict a patron's use of services, or immediately eject a patron without warning for more severe violations of policy, including without limitation abusing District staff or patrons, abusing District property, attempting to alter or compromise District technology or networks, or violations of local, state, or federal laws.

**Recording**

Staff will record any instances in which sanctions are issued and will maintain current lists of patrons who are restricted from using library services and are banned from District facilities.

Approved by the Board of Directors, June 26, 2014