

Requirements Summary
ALLOCATED to an organizational unit or program & activity.

(Fund)

(Name of Municipal Corporation)

	Historical data			Requirements for _____ (Name of program or organizational unit)	Budget for next year 20__-__			
	Actual		Adopted budget this year year 20__-__		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second preceding year 20__-__	First preceding year 20__-__						
1				1 Personnel services				1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8				8 Total personnel services				8
9				9 Total full-time equivalent (FTE)				9
10				10 Materials and services				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27 Total materials and services				27
28				28 Capital outlay				28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34 Total capital outlay				34
35				35 Organizational unit / Activity total				35

Requirements Summary
NOT ALLOCATED to an organizational unit or program.

(Fund)

(Name of Municipal Corporation)

	Historical data			Requirements description	Budget for next year 20__-__			
	Actual		Adopted budget this year 20__-__		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second preceding Year 20__-__	First preceding Year 20__-__						
1			1	Personnel services - Not allocated				1
2			2					2
3			3					3
4			4	Total personnel services				4
5			5	Total full-time equivalent (FTE)				5
6			6	Materials and services - Not allocated				6
7			7					7
8			8					8
9			9	Total materials and services				9
10			10	Capital outlay - Not allocated				10
11			11					11
12			12					12
13			13	Total capital outlay				13
14			14	Debt service				14
15			15					15
16			16					16
17			17	Total debt service				17
18			18	Special payments				18
19			19					19
20			20					20
21			21	Total special payments				21
22			22	Interfund transfers				22
23			23					23
24			24					24
25			25					25
26			26					26
27			27					27
28			28	Total interfund transfers				28
29			29	Operating contingency				29
30			30	Reserved for future expenditure				30
31			31	Unappropriated ending balance				31
32			32	Total requirements NOT ALLOCATED				32
33			33	Total requirements for ALL org. units/programs within fund				33
34			34	Ending balance (prior years)				34
35			35	Total requirements				35