

Ione Library District Board Meeting
December 20, 2021
Ione Library

The meeting was called to order at 6:00 by Chairman Bobbi Childers.

Roll was called. Board members present: Bobbi Childers (C) Betty Rietmann (VC), Margo Sherer and Anne Morter (via phone). Librarian Becky Doherty also attended.

Margo moved and Bobbi seconded that the minutes of the November 15, 2021 meeting be approved. Motion passed

Financial Report: The checking balance as of Dec. 10 is \$53,044.07 and the reserve fund balance is \$110,322.54. The reserve fund is held by Morrow County. We have a bill for worker's compensation due in the amount of \$209. There is an option to self-insure for accidents but the board is not interested.

Librarians Report:

- Petty cash is \$34.81. A library card to an out of district individual was issued, increasing the balance by \$20.
- Because of the weather Rachell did not report on the Association of Rural and Small Libraries (ARSL) convention this month.
- Bobbi suggested that we sponsor a reading challenge for Ione middle and high schoolers. It was decided that we could offer a \$6 certificate when students read and presented a synopsis of 5 books. The books would need to be checked out from our library or through the inter-library loan system. The deadline would be Feb. 15. We will post the rules on our web page, Facebook, the city/school newsletter and Arlynda Mail. Posters will be placed around town and, if approved, at the school. Betty moved and Bobbi seconded that the Reading Challenge take place as discussed. The Reading Challenge brought up the need for guest cards for Ione School students who live out of district. Margo moved and Anne seconded that student guest cards be available to middle and high school aged students that are attending school in Ione. The card could be issued annually and would be valid only for the school year. The motion passed. The Library Card section of the policies needs to be updated to reflect the guest card option.

Old Business:

- Photos of the new books have been added as was the November meeting agenda and a meeting schedule. A 3-year budget history needs to be included and Bobbi and Anne will work on that. The librarians still need to be trained so that they can update information on the site.
- The replacement part for the DVD shelf has been received and the shelf is in place. The estimated ship date for the 4 tall shelves is still February 1. The City will let us put the pallets in their storage room. The City would like to have the remaining metal shelves for their shop. The board agreed that giving the shelves to the City not only helps in their removal but fosters good will.
- Discussion on the book drop was tabled.

- Becky will contact Kathy Skinner to remind her that we need an application letter for the Summer Reading Program Coordinator position.
- The Board Of Governance Policy was discussed and after much talk it was decided that it is too much to tackle in one meeting. We will review the section I Membership and section II Officers next month. We talked about section V Committees and decided that appointing the budget committee should be addressed in March.
- Becky will deposit the unused cash from the 2021 Summer Reading Program and Anne will credit it to the correct line item.

New Business:

- Cost of Living adjustments were discussed, including urban and suburban COLAs. Anne moved that each employee be given a \$1.25 increase as of January 1, 2022, and that COLAs be addressed later for July 1, 2022. The motion passed. The wage scale for 1-1-22 will be:
 - Fill-in: \$12.75
 - Assistant Librarian: \$15.75
 - Head Librarian: \$17.25
- It was moved that the librarians receive an end of year adjustment equal to 4 weeks of pay, based on the December 2021 pay rate. The term “bonus” will no longer be used. The purpose of the adjustment is to compensate the employees for the lack of vacation or sick leave and health insurance. The adjustment will be referred to as the PTO adjustment in the future.

For the Good of the Order:

Anne has received information concerning the 2022 SDAO conference to be held in Eugene in February. She will be sure that all board members receive information about that conference.

The next meeting will be on January 17 at 6:00.

The meeting adjourned at 7:25.

Respectfully Submitted,

Becky Doherty, Librarian